

**MOSES CONE HEALTH SYSTEM
Policies and Procedures**

Facility Name Graduate Medical Education	Policy Number House Staff Policy	Original Effective Date	Revised Date February, 2004
Authorization Rebecca Knight, DIO	Subject EVALUATION OF RESIDENTS		Review Date February, 2004

The Moses Cone Health System expects its ACGME-accredited programs to follow the specific requirements for evaluation of residents of its respective residency review committees. At a minimum, specialty and subspecialty residents (fellows) must be evaluated after each rotation and formally evaluated semi-annually or more frequently if deemed necessary by the program director.

Each residency program has developed evaluations specific to the rotation (based on the goals and objectives) and provide objective assessments of competence in patient care, medical knowledge, practice-based learning and improvement, interpersonal and communication skills, professionalism, and systems-based practice. **Precepting faculty, internal and external to the programs, must evaluate resident performance during each rotation or similar educational assignment, and document this evaluation at completion of the assignment. Evaluations are to be returned to the Residency Coordinator within a timely manner and should not be received later than 30 days from completion of the rotation.**

The program director must have regular documented meetings reviewing the evaluations of the residents at least semi-annually. Programs must also use multiple evaluators (e.g., faculty, peers, patients, self, and other professional staff); and document progressive resident performance improvement appropriate to educational level. Further, the program director should be prepared to provide documentation of such evaluations during the internal review and at the time of the residency review committee site-visit or at times deemed appropriate by the Graduate Medical Education Review Committee.

A final written evaluation of each graduating resident must be placed in the folder of each resident to become a permanent part of that portfolio. The final written evaluation of each graduating resident must also be sent to the Office of Graduate Medical Education. The final written evaluation of the graduating resident must include a statement that the resident has demonstrated sufficient professional ability to practice competently and independently.

The evaluations of resident performance must be accessible for review by the resident, in accordance with institutional policy.